

Decision Pathway – Report



PURPOSE: Key decision

MEETING: Cabinet

DATE: 07 June 2022

TITLE	Extensions for Preventing Homelessness Accommodation Pathways – adults (22+)		
Ward(s)	Citywide		
Author: Jeremy White	Job title: Commissioning Manager		
Cabinet lead: Cllr Tom Renhard; Cabinet Member for Housing Delivery & Homes	Executive Director lead: Stephen Peacock, Executive Director: Growth & Regeneration		
Proposal origin: BCC Staff			
Decision maker: Cabinet Member Decision forum: Cabinet			
Purpose of Report: To note the previous approvals granted on 16 th May 2017 and the contract details as outlined in this report and Appendix A, and to authorise the Executive Director: Growth and Regeneration to extend and vary the contracts as set out in the recommendations.			
Evidence Base: On 16 th May 2017 Cabinet approved the report 'Preventing Homelessness Accommodation Pathways – adults (22+)' which agreed to commission the following services to help homeless households recover from homelessness and substance misuse, as described in the commissioning plan: (1) <ul style="list-style-type: none">i. Three homelessness 'accommodation pathways' for single people and couples. To negotiate with current providers to create the pathways, with the new services in place by October 17.ii. One substance misuse accommodation pathway (funded through the substance misuse budget). To negotiate with current providers to create the pathway, with the new service in place by October 17.iii. A resettlement service. To extend the current floating support service until July 2018, and then to tender for a new resettlement service.iv. A peer support service. To jointly tender a peer support service with the substance misuse team, as part of a wider substance misuse service.v. To enter into flexible five-year contracts with the option to extend for up to a further two periods of one year each. There will be an annual review of the contracts. (2) We plan to review provision and develop a new commissioning plan for adult (22+) housing and support services in late 2022-2023 so that services can be procured and in place on 28 th October 2024. This means that we have planned to use the full available extensions for these contracts which would then end on 27 th October 2024. Extensions are likely to include variations to adjust to any agreed service improvements required in consultation with the providers. (3) Whilst the 2017 Cabinet decision is sufficiently wide and enables the delegated decision to be made if the cost of the extensions remain within the annual amount set out in the report, this decision is being brought back to Cabinet due to the length of time that has passed since this 2017 decision and the absence of any financial/contractual time limit set out in the decision or the report.			

- (4) The [Preventing Homelessness Accommodation Pathways Commissioning Plan](#) was published in May 2017, aiming to help people recover from homelessness, and ensure that homelessness is not repeated, by providing sustainable accommodation with support to families and adults (22+). The plan included proposals to help households to access and/or provide households with the right type of accommodation (based on their needs) once they have become homeless, with the aim of reducing the number of people rough sleeping and reduce the need for spot purchased emergency accommodation. It also included proposals to help people gain the skills to prevent them becoming homeless again, with the aims of improving numbers moving on to independent living or positively within the pathway, building resilience and helping people access training/employment, and reducing repeat incidences of homelessness, including amongst people with complex needs and people for whom the existing pathways have not worked. This was developed following a 12-week consultation and a full Equality Impact Assessment.
- (5) This report seeks authority to vary and extend the following contracts: Preventing Homelessness Accommodation Pathway 1 – Men Only Services (The Salvation Army); Preventing Homelessness Accommodation Pathway 2 – Mix Accommodation (Second Step); Preventing Homelessness Accommodation Pathway 3 – Women Only Services (St Mungo’s); Preventing Homelessness Accommodation Pathway 4 – Substance Misuse (Addiction Recovery Agency); Preventing Homelessness Accommodation Pathway – Resettlement Service (LiveWest). Details about each of the contracts, including durations, extensions available and contact values are set out in tables at Appendix A. Each contract provides for extensions for up to two periods of one year each.
- (6) Contracts are managed by the Contracts & Commissioning Team (Homelessness), with regular contact and quarterly contract management meetings. KPIs are in place and performance is monitored quarterly through Housing Support Register reporting and data submitted by the providers. We will hold a review meeting, reviewing overall performance, quality, and value for money, for each contract with the providers, prior to an extension being requested. All contract extension requests will be made by submitting completed Procurement Request Forms alongside a report to Growth & Regeneration EDM with an Officer Executive Decision form.
- (7) We plan to review provision and develop a new commissioning plan for resettlement support service as part of a wider review of floating support services in early 2022-2023 so that services can be procured and in place in October 2023. This means that we have planned to use one of the extensions available for this contract which would then end in October 2023.

Cabinet Member / Officer Recommendations

That Cabinet:

1. Notes the previous approvals granted on 16th May 2017 and the contract details as outlined in this report and Appendix A.
2. Authorises the Executive Director Growth and Regeneration, in consultation with the Cabinet Member for Housing Delivery & Homes to:
 - (a) extend the following contracts, namely (i) Preventing Homelessness Accommodation Pathways – Men Only Services; (ii) Mix Accommodation; (iii) Women Only Services; (iv) Substance Misuse, each as summarised in Appendix A of this report, each for 1 + 1 years until 27th October 2024 with a maximum budget envelope of £5.273m p.a.
 - (b) extend the Preventing Homelessness Accommodation Pathway – Resettlement Service, as summarised in Appendix A of this report, for 1 year until 22nd October 2023 with a maximum budget envelope of £260k p.a.

Corporate Strategy alignment:

This aligns very clearly with the Corporate Strategy 2022-2027 theme:

1. **Homes and communities:** Healthy, resilient, and inclusive neighbourhoods with fair access to decent, affordable homes.

City Benefits:

1. The Preventing Homelessness Accommodation Pathways, and specifically the five contracted services for which delegated authority to extend is sought, benefit the city, and improve outcomes for adults by:
 - Reducing the number of people rough sleeping and stopping cycles of homelessness.
 - Providing safe accommodation for adults who have a range of needs around mental & physical health, substance misuse, domestic abuse, offending behaviour, money management, and those who are not in education, employment, or training, to engage with support to address these needs and develop a greater level of independence.
 - Providing a small supply of bed spaces (outreach access beds) for people coming directly from the streets so that adults who are particularly vulnerable, are not placed in other unsupported temporary accommodation which incurs a higher cost to the Council.
 - Providing a range of supported accommodation, offering different support levels (high, high-medium, medium, and low) and different accommodation types so that adults are more likely to be able access accommodation and support which meets their needs, with key worker support and tailored support.
 - Providing a range of supported accommodation across three stages (preparation-intake, preparation, and in-treatment housing) specifically for people to address substance misuse issues, through the Substance Misuse Pathway.
 - Providing ongoing support for adults including a move-on plan, so that adults can work towards full independence and move through the Pathways and on into other unsupported housing.
 - Providing adults with support to enable them to learn budgeting and resource management skills so that they are better able to reduce their gas, electricity, and water consumption, reduce waste and recycle appropriately.
 - Providing resettlement support to help adults settle in and maintain longer-term independent accommodation upon leaving the pathways to prevent a return to homelessness.

Consultation Details:

1. The four Lead Providers of the Pathways, The Salvation Army, Second Step, St Mungo's, and Addiction Recovery Agency, and the Resettlement Service Provider, LiveWest, have been consulted about the proposed extensions and the legal advice received to refresh the 2017 decision delegating authority to the Executive Director for Growth and Regeneration.
2. We consulted on the development of the Preventing Homelessness Accommodation Pathways Plan for 12 weeks in 2016.

Background Documents:

[Preventing Homelessness Accommodation Pathways Commissioning Plan](#), Cabinet Paper, Bristol City Council, 04/05/2017

[Consultation Response](#), Bristol City Council, 04/05/2017

[Cabinet Decision](#), Bristol City Council, 16/05/2017

Revenue Cost	£5.5m p.a.	Source of Revenue Funding	Housing Options (11012), Public Health (10339)
Capital Cost	£0	Source of Capital Funding	N/A
One off cost <input type="checkbox"/>	Ongoing cost <input checked="" type="checkbox"/>	Saving Proposal <input type="checkbox"/>	Income generation proposal <input type="checkbox"/>

Required information to be completed by Financial/Legal/ICT/ HR partners:**Finance Advice:**

The 5 years contracts for Homelessness Accommodation Pathways (PHAP) with option to extend for up to a further two years were approved by cabinet in 2017. This report is seeking to extend these contracts as per table below.

Contract Name	Duration (Years)	Start Date	End Date	Annual Value	Total Contract Value
Men Only Services	2	27/10/2022	27/10/2024	£1,969,854	£3,939,708
Mix Accommodation	2	27/10/2022	27/10/2024	£1,632,621	£3,265,242
Women Only Services	2	27/10/2022	27/10/2024	£921,389	£1,842,778
Resettlement Service	1	22/10/2022	22/10/2023	£260,000	£260,000
Sub Total				£4,783,864	£9,307,728
Substance Misuse	2	27/10/2022	27/10/2024	£750,000	£1,500,000
Total				£5,533,864	£10,807,728

The annual value of the contracts is £5.5m with total value of £10.8m over life of the contracts. The whole of substance misuse contract of £1.5m will be funded from the Public Health grant. The remaining contracts (£9.3m) will be funded from the General Fund homelessness commissioning budget (Housing Options Commissioning).

The contract should be flexible and not be volume specific with inclusion of appropriate break clauses to enable Council to adjust its expenditure on this service provision to remain within the allocated budget each year.

Finance Business Partner: Archa Campbell, Finance Business Partner 4 April 2022

2. Legal Advice: The extensions sought in this report are provided for within each of the contracts. Legal Services will advise and assist in relation to the contractual arrangements for implementing the extensions.

Legal Team Leader: Husinara Jones, Team Leader/Solicitor 16 May 2022

3. Implications on IT: I can see no implications on IT in regard to this activity.

IT Team Leader: Gavin Arbuckle, Head of Service Improvement and Performance 14 March 2022

4. HR Advice: There are no HR implications evident.

HR Partner: Celia Williams, HR Business Partner 30 March 2022

EDM Sign-off	Stephen Peacock, Executive Director Growth and Regeneration	5 April 2022
Cabinet Member sign-off	Cllr Tom Renhard, Cabinet Member for Housing Delivery and Homes	11 April 2022
For Key Decisions - Mayor's Office sign-off	Mayor's Office	9 May 2022

Appendix A – Further essential background / detail on the proposal	YES
Appendix B – Details of consultation carried out - internal and external	NO
Appendix C – Summary of any engagement with scrutiny	NO
Appendix D – Risk assessment	YES
Appendix E – Equalities screening / impact assessment of proposal	YES
Appendix F – Eco-impact screening/ impact assessment of proposal	YES
Appendix G – Financial Advice	NO
Appendix H – Legal Advice	NO
Appendix I – Exempt Information	NO

Appendix J – HR advice	NO
Appendix K – ICT	NO
Appendix L – Procurement	NO